

HOUSING & REDEVELOPMENT AUTHORITY OF CLAY COUNTY
Regular Meeting of June 15, 2021

MEMBERS PRESENT:

Les Bakke, Tia Braseth, Anthony Dillard, Mike Martin and Kim Schlotfeldt.

MEMBERS ABSENT:

Cecil Johnson

STAFF PRESENT:

Dara Lee and Sheila Laney.

9:30 A.M. REGULAR MEETING CALLED TO ORDER:

ROLL CALL, INTRODUCTIONS AND WELCOME TO NEW MEMBERS:

We welcomed new commissioners Anthony Dillard and Kim Schlotfeldt. All present introduced themselves with some background information.

AGENDA:

A motion was made by Commissioner Martin to approve the agenda. Commissioner Dillard seconded the motion and it carried unanimously.

MINUTES FROM MAY 18, 2021 REGULAR MEETING:

A motion was made by Commissioner Martin to approve the May 18, 2021 regular meeting minutes. Commissioner Bakke seconded the motion and it carried unanimously.

CITIZENS TO BE HEARD:

None

TREASURER'S REPORT:

Treasurer Martin discussed the Budget Reviews through April and believes the agency is tracking nicely overall. He noted for the new commissioners that insurance and a few other large expenses are paid early in the year and we usually are back on track by August.

Commissioner Dillard made a motion to approve the Treasurer's Report. The motion was seconded by Commissioner Braseth and carried unanimously.

NOTE: We will need to update all bank accounts to include Commissioners Braseth, Dillard and Schlotfeldt as check signers. The bank may require us to update other signers as well.

PROJECT UPDATES:

Director Lee provided project updates and project overviews.

Houge Estates

Houge Estates is a 60-unit apartment building located in Dilworth. All the units are one-bedrooms (about 650 sq. ft.), and residents must have a disabling condition or be age 62 or older to reside there. Residents pay 30% of their income towards their rent and utilities. The remainder of the rent is subsidized by HUD through a Housing Assistance Payment (HAP) contract with HUD.

It was built in 1981 and is owned by the Elderly Housing Corporation of Clay County (EHC), a 501(c)(3) non-profit. The non-profit was created by the HRA to develop this project since at that time, HUD was not certain that HRAs could own Project-Based Section 8 New Construction buildings. Since that time, it has been clarified that HRAs are eligible owners. The HRA has managed the EHC and Houge Estates since their inception.

The HRA offices were located at Houge Estates from 1981 until the early 1990s. From 2002 until 2015 assisted living services were available in the building through a 3rd party provider. The provider continuously lost money providing services in the building and had to withdraw. We could not find any other providers willing to replace them.

The building received a minor renovation in 2013 (primarily windows and kitchens) which was funded with a deferred loan from the Minnesota Housing Finance Agency through the Rental Rehabilitation Deferred Loan program.

Over the years, the composition of the building has shifted from primarily elderly to primarily younger disabled individuals.

As of June 1, there are seven vacant units and no additional move-out notices. Three applications are being processed and letters have been sent to 10 of the 73 households on the waiting list for the remaining openings. The waiting list is currently open.

A Housing Success Specialist and a Service Coordinator each do portions of the Houge Estates Service Coordinator role. Two Housing Success Specialists, a Homeless Programs Assistant, and the Service Coordinator are officed at this location.

Agassiz Apartments

Agassiz Apartments is a 12-unit apartment building located in Ulen. Eleven of the units are one-bedrooms (about 650 sq. ft.) and one is a 2-bedroom, and residents must have a disabling condition or be age 62 or older to reside there. Residents pay 30% of their income towards their rent and utilities. The remainder of the rent is subsidized by HUD through a Housing Assistance Payment (HAP) contract with HUD.

It was built in 1978 with a loan subsidized through USDA Rural Development. It is owned and operated by the HRA. The building received a minor renovation in 2013 (primarily windows and kitchens) which was funded with a deferred loan from the Minnesota Housing Finance Agency through the Rental Rehabilitation Deferred Loan program.

Over the years, the composition of the building has shifted from primarily elderly to about half elderly and half disabled.

As of June 1, there are no vacant units and no known upcoming move-outs. There are 25 applicants on the waiting list.

Clay County Affordable Housing, LLC

The Clay County Affordable Housing units are in Dilworth, Ulen, and Hawley. They are composed of 12 duplexes located in neighborhood settings. The Dilworth and Ulen units were constructed in 1979 as Public Housing. The Hawley units were constructed in 1981 as Public Housing. Twenty-one units are 3-bedrooms and 3 are four-bedrooms.

They were operated by the HRA as Public Housing units from the time they were built until January 1, 2019, when the HRA “disposed” of its Public Housing units by “selling” them to the CCAH LLC, which is a non-profit LLC with the HRA as its sole member. The HRA opted to reposition its public housing and receive replacement Housing Choice Vouchers for the units. Maintaining the units as public housing was not financially viable. The HRA then transferred its public housing PROGRAM to the Moorhead Public Housing Agency on July 1, 2020. This was essentially the transfer of future funding streams from HUD since there was no property remaining. The HRA is in the process of closing out its public housing program with HUD now that all activities have been audited.

There is no outstanding debt on these buildings.

As of June 1, we have one vacant unit in Hawley which is re-rented for June 15. There may be an opening at the end of June. There are applicants for the openings.

There is no specific subsidy tied to these units. Residents of these units receive a preference for a Housing Choice Voucher if they are eligible for a 3 or 4-bedroom voucher.

Boyer Apartments

The HRA purchased Boyer Apartments in 2006. The HRA received over \$100,000 in funding from the local mental health initiative to assist with the initial purchase and operations. Boyer Apartments are in south Moorhead and are two adjacent 4-plexes which were built in 1975 and 1976. One building consists of all 2-bedrooms and the other has 3 2-bedrooms and one 1-bedroom unit. The buildings were rehabilitated in 2008 with HOME funding. There is no outstanding debt on these buildings (except internally).

As of June 1, there are two vacant units. Applications are being processed for the openings. There are 7 remaining households on the waiting list.

There is no specific subsidy tied to these units. Residents of Boyer Apartments receive a preference for a Housing Choice Voucher if their family size fits the available unit.

Fieldcrest Townhomes

In January 2017, the HRA purchased Fieldcrest Townhomes when it exercised a Right of First Refusal when the prior owner decided to sell the development. It was in very poor condition. The HRA paid \$2 million for the 40-unit townhome development in south Moorhead. There are 20 2-bedroom and 20 3-bedroom units. There are 20 detached garages as well.

Residents pay 30% of their income towards their rent and utilities. The remainder of the rent is subsidized by HUD through a Housing Assistance Payment (HAP) contract with HUD. This contract dated back to 1980 when the building was initially constructed. The rents were suppressed and there was significant deferred maintenance on the property. The contract expired in December 2020 and rents were raised to market levels.

Fieldcrest has been approved for \$1M in funding through the FHLB of Des Moines and over \$7M from Minnesota Housing. Our goal is to have all closing documents submitted to Minnesota Housing by July with an anticipated September/October closing. At the time of closing, the HRA will “sell” the development to the Fieldcrest Townhomes LLC. The LLC is a non-profit LLC with the HRA as its sole member. The sales price will pay off the existing mortgage and specials. The HRA also will receive 50% of its developer fee at that time.

The architectural documents are more than 95% complete. The Phase I environmental assessment, soil borings, asbestos testing, and survey are complete. The project should go out to bid within the next few weeks.

The City of Moorhead previously recommended \$110,000 in funding for sidewalk repairs and Wi-Fi installation at the development using CDBG funding. However, there is not sufficient cash revenue for the city to start these projects now. Improvements will occur as funding allows.

As of June 1, there are 7 vacant units (three 2-bedrooms and four 3-bedrooms). A tenant will move out of another 3-bedroom unit at the end of June. We will keep 4 two-bedroom and 4 three-bedroom units vacant. There are 109 households on the waiting list which is now closed.

Gateway Gardens

Gateway Gardens is a 24-unit permanent supportive housing apartment building in Moorhead. The HRA constructed the building in 2010 using Minnesota Housing financing. The funding is in the form of deferred loans that will be forgiven in part after 20 years and completely after 30 years of operations. The front desk is staffed 24/7.

Rent and services are subsidized primarily through the Housing Supports program. There also are 5 project-based Housing Choice Vouchers attached to units. We are a subgrantee for a CAPLP HSASMI (Housing Supports for Adults with Serious Mental Illness) grant that helps fund the front desk costs.

Two HRA staff are officed at Gateway Gardens. CCRI and GSSC, a private security company, each provide 12 hours of staffing per day. CCRI case management staff is in the process of transitioning to Housing Stabilization Services through Medical Assistance.

As of June 1, there are no vacant units and no known upcoming move-outs.

Housing Choice Vouchers

The HRA has administered a form of the current Housing Choice Voucher program since 1976. It is also known as Section 8. Tenants rent in the private market and pay at least 30% of their income towards rent and utilities. The HRA determines Payment Standards (rent limits) and utility allowances each year. HUD provides a fixed amount of funding based upon the federal budget approved by Congress each year. The HRA may lease up to its baseline number of units but not more than that number each year. The HRA has received insufficient funding to lease all its vouchers since 2012.

This program has more than doubled in size since 2017. In June 2017, the HRA had 360 vouchers and on July 1, 2021, it will have 745 vouchers. The reason for the increase is as follows: 1) In July 2017, the Moorhead Public Housing Agency transferred its 95-unit program to the HRA; 2) from 2018-2021 the HRA was awarded 177 Mainstream vouchers; 3) in 2019 the HRA received 24 vouchers due to the repositioning of its Public Housing; 4) in 2018 the HRA received 15 and in 2021 25 VASH vouchers; 5) in 2020 the HRA received 3 and in 2021 1 Foster Youth to Independence vouchers; and 6) on July 1, the HRA will receive 15 Emergency Housing Vouchers and 30 vouchers due to Moorhead PHAs repositioning of 30 of its Public Housing units.

As of June 1, 2021, there are a total of 627 households of a possible 700 leased from the HRA Housing Choice Voucher program. We are working with 7 additional households from other housing authorities. We have 523 vouchers under our main HCV HUD contract and 177 under our Mainstream HCV contract.

As stated above, effective July 1, 2021, we have been awarded an additional 45 HCVs: 30 new tenant protection vouchers due to the Moorhead PHA disposition of its scattered sit units; and 15 new Emergency Housing Vouchers (EHV) from funding in the American Rescue Plan Act. The EHV's come with higher administrative fees and service funding. They are targeted at those fleeing domestic violence, homeless, at risk of homeless, and recently homeless households. The EHV participants will be referred through Coordinated Entry or from our current programs serving the formerly homeless. Staff has met with 25 of the 27 Moorhead Public Housing Agency residents who will be transitioning to the program. The other 3 vouchers will be filled from our waiting list.

There are 80 households remaining on our waiting list that have not been contacted to issue a voucher. The waiting list remains closed to the general public except those age 75 or older.

Of the current 523 vouchers under our main contract, 479 vouchers are currently leased: 440 out of 455 regular vouchers; 24 out of 24 Tenant Protection Vouchers; 1 out of 3 FYI vouchers; and 14 out of 40 VASH vouchers. We have issued 9 regular and 6 VASH vouchers. We are working with 9 more households to issue a regular voucher; working with one more to issue an FYI; and are working with 2 more VASH referrals. We were awarded 25 new VASH vouchers effective 1/1/2021, but the majority are intended to be used in the Bemidji area since we lack demand. The VA has informed us that they have now hired staff for Bemidji. We have received one referral from the Bemidji area to date.

148 out of 177 Mainstream vouchers are under lease. We have issued 26 Mainstream vouchers and are working with 12 additional households. 149 of these vouchers have been made available to us by HUD in the past year.

We have 37 individuals enrolled in our Family Self-Sufficiency program. We have had 45 FSS participants in the past 12 months. Staff is working with additional households to enroll them in the program. We can serve up to 50 households on the FSS program under our current Action Plan.

Prairie Horizons Townhomes

Prairie Horizons Townhomes are 8 townhome permanent supportive housing units for families located in south Moorhead, across from Fieldcrest Townhomes. The HRA constructed the development in 2012 using Minnesota Housing financing. The funding is in the form of deferred loans that will be forgiven in part after 20 years. There is a small portion (\$337,076) that is deferred for 30 years at 0% interest that must be repaid. The HRA owns and manages these 8 units (5 2-bedrooms, 2 3-bedrooms, and 1 4-bedroom). The rents in these units are subsidized with project-based Housing Choice Vouchers. Services are provided through the HRA Cares grant. They are sometimes referred to as East Prairie Horizons Townhomes or EPHT.

These units are adjacent to another 8-unit town home permanent supportive housing development, which are confusingly also called Prairie Horizons Townhomes or Easten Townhomes – south units. There are 4 one-bedroom and 4-bedroom units. The HRA owns 0.01% as a Special Limited Partner in the Easten Townhomes LLC. The HRA provided a \$330,000 deferred loan when the project was constructed in 2006. It bears 5% interest and is due in 2036.

There are an additional 30 units in this development located in north Moorhead. The HRA has 16 Housing Choice Vouchers project-based in the 8 south units and in 8 of the 30 north units. Support services are funded through the HRA Cares program.

Both an HRA and a CCRI staff person are officed at the site and provide supports to both Prairie Horizons Townhomes developments and other HRA Cares scattered-site participants. Both have been providing DHS Housing Stabilization Services to the participants.

As of June 1, there are no vacant units and no known upcoming move-outs in the HRA-owned units. There is one vacant 3-bedroom in the Easten units which is in the process of being filled.

HRA Cares

HRA Cares is a HUD-funded Continuum of Care program. It is for individuals and families who are literally homeless and have a family member with a disabling condition. There are no time limits on the rental assistance or supportive services. We provide supports at the two Prairie Horizons Townhomes developments and in 48 scattered-site units. HRA Cares also provides rental assistance in the 48 scattered-site units. We are authorized to serve 64 households with these funds. The HRA administers the rental assistance and administers the program. We contract with CCRI for one additional full-time case manager. HRA staff also supervise and provide support services.

We are currently serving 58 households. Of the 58, 15 are at Prairie Horizons Townhomes; 2 are at Bright Sky Apartments; and 41 are in scattered-site units in Clay, Otter Tail, and Douglas Counties, and in Fargo. There are 28 singles and 30 families being served. Three households are searching for units.

We only are accepting applications through the Coordinated Access, Referral, Entry and Stabilization System (CARES). Those with the highest priority who meet the eligibility criteria will be accepted.

Homeless to Housed Rental Assistance

Homeless to Housed is a Minnesota-funded rental assistance program for high priority homeless families, youth, and singles across the counties of Clay, Douglas, Grant, Pope, Stevens, Traverse, and Wilkin. It is a time-limited program for households experiencing homelessness who are unable to immediately receiving a Housing Choice Voucher. It operates similarly to the HCV program.

The grant was initially funded in 2008 to serve 45 households. It has been renewed every 2 years since that time. Our current grant ends on 9/30/2021. We submitted a renewal application request for funding to serve 75 households in the upcoming grant cycle. We should be notified of funding by the end of July.

We are serving 72 of our authorized 70 households. Two more households are searching for units. We are over leased due to being under leased during the first portion of the grant term. There are 25 singles and 47 families currently being served. The grant targets families and youth-headed households. Leased households are from Clay, Wilkin, Traverse and Douglas Counties.

The coordinated entry system shifted its priority during the Covid-19 emergency to households residing outside or in shelters.

Homework Starts with Home

Homework Starts with Home is a relatively new program offered by Minnesota Housing. In 2014, the HRA was one of 3 initial pilot locations for a rental assistance program that focused on families with school age children. We participated in the pilot until it ended in 2018. At the end of the pilot, Minnesota developed Homework Starts with Home. The HSWH program was based primarily upon the pilot operated by the HRA.

The HRA has been funded in each of the two rounds of competitive funding. It is the only agency that has been funded in each round. Throughout this time, the HRA has been the lead agency in a partnership all working towards ending child homelessness. The initial pilot partners were Churches United for the Homeless, Moorhead Public Schools, and Lakes & Prairies Community Action Partnership (CAPLP). We now have 45 partner agencies including 14 school districts across 7 counties.

The round 3 application was just released in June. The application is due August 10. Staff intends to submit a new application unless the board does not support this action. We continue to operate 2 MHFA Homework Starts with Home programs, one which includes philanthropic funding. After May payments were made, we have expended all HSWH Round 1 rental assistance and the 14 remaining participants were transferred to Round 2 funding.

As of June 1, 50 are leased; 18 households are searching for units; and 10 applications/referrals are being processed. Fourteen of these households started on the original grant so will be transitioning from the program. Households are from Clay, Douglas, Becker, Wilkin, Wadena, and Otter Tail Counties.

The current grant term runs from 10/1/2020-9/30/2023. We are anticipated to serve a total of 72 households during that time. In other words, we have identified almost as many households as we will be able to serve and are less than a year into the 3 year grant.

Housing Supports (formerly GRH) in Scattered-Site Units

Housing Supports is a Minnesota-funded program operated through the Department of Human Services. It provides room and board payments (which we refer to as Rate 1) and supplemental services payments (which we refer to as Rate 2). Rate 1 pays for rent, utilities, telephones, transportation, and all basic needs items. Rate 2 pays for supportive services. We have a contract with Clay County Social Services to provide this program. We began providing it when we opened Gateway Gardens in 2010. 19 of the 24 units in the building use this funding source.

In 2016, we added a community option and started subcontracting for service provision with a number of area non-profit partners. The HRA does all program administration, administer all Rate 1, and provide some of the Rate 2 services. It is an extremely complex program to administer.

As of June 1, a total of 137 households are being served by the Housing Supports program in Clay County. There are 117 households leased in the scattered-site Housing Supports program – 9 with the HRA; 30 with CAPLP; 7 with the Presentation Partners in Housing; 11 with LMHC; 11 with Dorothy Day/Churches United; 8 with Metro Behavioral Health; 3 with the Lotus Center; and 34 with Summit Guidance. In addition, CCRI serves 20 Housing Supports clients at Gateway Gardens and 4 in scattered-site locations.

23 additional households are searching for units. DHS continues to change how the implementation of Housing Stabilization Services will impact Housing Supports.

Minnesota DHS Community Infrastructure Grant

The Community Living Infrastructure Grant was a new grant program that began in 2018. Clay County is the grant recipient and the HRA is the project manager and provides the Housing Resource Specialist. The funds were allocated to help communities build up the necessary infrastructure so that individuals with disabilities can live fully integrated into the communities of their choice. The grant funds outreach workers, housing resource specialists, and administration. The current grant covers all 10 counties in West Central Minnesota.

The HRA now has a 0.5 Housing Resource Specialist and a 0.03 project manager. There are 2.5 FTE outreach workers funded and employed by the CAP agencies. CAPLP and WCMCA have hired dedicated outreach workers. Mahube-Otwa is spreading the duties across several staff. The grant ends on 6/30/2021.

The renewal application has been funded for 7/1/2021-6/30/2023. We applied for funding for 1.0 FTE for the HRS and were funded for 1.0 FTE. Both the Supportive Services Manager and Housing Success Specialists will spend a portion of their time working as Housing Resource Specialists. The HRA applied for 0.1 FTE for project management and were funded for 0.05 FTE. CAPLP requested to expand to 2.15 FTEs but were funded for 1.15 and WCMCA was funded for 0.85 outreach workers. Mahube-Otwa requested to withdraw from the application but remain a partner. Due to staff turnover and other commitments, they prefer to focus on other activities for the next two years. They will still be a partner but will not be funded through the grant. Clay County applied for a full-time position to administer the Housing Supports program and that position was funded.

All agencies have or are actively enrolling in the new Medicaid-billable Housing Stabilization Services. One of the areas Mahube-Otwa will focus on is becoming an approved provider.

Minnesota DHS Housing Stabilization Services

Housing Stabilization Services are a new Medicaid benefit available in Minnesota. It became available July 1, 2020. The HRA was the second agency in West Central Minnesota to become an approved provider. The HRA was approved to provide Housing Stabilization Services – both Housing Consultation and Transition & Sustaining Services effective July 2020. Six staff are currently trained on one or more Housing Stabilization Services roles.

Staff began Housing Consultations in 2020. To date, we have 30 approved consults. We have 2 staff members providing consultations. We have begun billing for transition and sustaining services. We have 15 approved clients. We have four staff members who will provide billable Transition & Sustaining Services under the HSS program as a part of their job. The participant eligibility/billing approval has been an extremely slow process state-wide. Challenges continue to be worked on with the state.

DHS has now changed its interpretation regarding how Housing Stabilization Services will impact Housing Supports. Due to the on-going complexities with Housing Stabilization Services, DHS has determined that not as many people as previously anticipated will be eligible for the new benefit. Only those eligible for the new benefit will receive a cut to their Housing Supports Supplemental Services rate.

Owner-Occupied Rehab Program

Sabin

DEED (Department of Employment and Economic Development) awarded the City of Sabin SCDP (Small Cities Development Program) funds to rehabilitate 10 homes. Seven projects are complete; and one is in construction. Three new applications have been received. The first two applicants who provided their eligibility information had their projects bid. There are insufficient remaining funds to fully complete both projects using only DEED funds. The HRA had pledged prior levy funding to supplement the DEED funding at the time we submitted the application. It is anticipated that \$10,000-\$15,000 in HRA Levy funds will be needed.

Other DEED- CDBG

The HRA staff applied for funding on behalf of the City of Dilworth for 2021 CDBG funding to DEED through the Small Cities Development Program. We received letters of interest from 67 homeowners and 9 commercial properties. We applied for \$922,000 on behalf of Dilworth to rehabilitate 21 owner-occupied homes and 7 businesses. Funding announcements should be made in June.

The HRA is administering some repaid DEED funds for Barnesville and are billing them for all costs incurred in administering those funds. We are currently working with one commercial property owner on a roofing project. Bids have been returned and a loan closing is being scheduled.

RLP (Minnesota Housing Rehabilitation Loan Program)

Two projects are under construction and should be complete by the end of June.

HPG (USDA Rural Development Housing Preservation Grant)

The HRA received a Rural Development grant through the Housing Preservation Grant program. All funds are committed at this time. We received a one-year extension so funds must be spent by 9/28/2021.

Rental Rehab Program

As of June 1, all projects are complete and the program has ended! All 2021 expenses are being paid by the General account.

RECOMMENDED PAYMENT STANDARDS JULY 1, 2021:

Each year HUD publishes new Fair Market Rent (FMR) amounts which are effective in October. There was a 3-5% increase in FMRs in 2020 following a 5-8% increase for 2019. Housing authorities are authorized to set payment standards anywhere between 90%-110% of the published FMRs without HUD approval.

The HRA did not increase payment standards in 2020 and only increased them for efficiency and one-bedroom units in 2021. Our current payment standards are approximately 96% of the 2021 FMRs. Staff is seeing a tightening rental market and challenges for tenants in locating units. There is significant concern that after the eviction moratorium is lifted many tenants' current leases will not be renewed, and they will need to find new units.

Staff is recommending that all payment standards be adjusted to approximately 100% of FMR. This results in increases of \$30 to \$60.

PAYMENT STANDARD RECOMMENDED LEVELS

<u>Bedroom Size</u>	<u>0</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>
Current Payment Standard					
- Clay	\$570	\$680	\$840	\$1200	\$1450
-Cass	\$570	\$680	\$840	\$1200	\$1450
HUD Published FMRS for MSA for 10/21	\$593	\$712	\$873	\$1249	\$1512
Proposed Payment Standards for 2021					
- Clay	\$590	\$710	\$870	\$1250	\$1510
-Cass	\$570	\$705	\$840	\$1200	\$1450

We propose to not increase the Cass County standards above the amounts being paid by Fargo and Cass County HRAs. Cass County HRA was above our level on one-bedrooms so we propose increasing the payment standards for those one-bedrooms to the Cass County amount.

Commissioner Dillard made a motion to approve the increase in 2021 payment standards effective immediately for new lease-ups and moves and effective August 1, 2021, for re-certifications. The motion was seconded by Commissioner Braseth and carried unanimously.

OTHER:

Update on Health Insurance:

Lakes Country Service Cooperative has informed us that they will be switching our health insurance from Blue Cross Blue Shield to Medica Insurance for 2022. More specific information will be coming in August.

Staff Updates:


A new Rental Assistance Specialist, Mandi Stagl, began working May 21.

Office Re-opening:

Since most staff have been vaccinated, Director Lee proposes beginning to partially re-open the main office beginning July 7, 2021. The office would initially be open on Wednesdays from 10 a.m.-2 p.m. Staff will assess whether this time is adequate to meet the needs of the community or if “open” hours will need to be gradually increased. One morning per week and one afternoon per week could be the next step in the gradual re-opening process.

10:40 A.M. MEETING ADJOURNED:

A motion was made to adjourn the meeting at 10:40 a.m. by Commissioner Martin. The motion was seconded by Commissioner Dillard and carried unanimously.



Tia Braseth, Secretary

7/20/2021

Date